

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL HELD IN THE  
VILLAGE HALL ON TUESDAY SEPTEMBER 5<sup>TH</sup>. 2017 at 7.00pm.**

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**Public Session:**

There were no members of the public present.

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**Present:**

Ms. S. McIntosh (Chairman)

Mr. A. G. Foster

Mrs. J. Manley

Mr. A. Brown

Mr. J. Kennedy

Mr. B. Lyon

Mr. D. Roberts

Mr. R. Pinches

Mr. C. Kirkup

Mr. P. Sharp

Mr. J. Vernon

**In Attendance:**

The Parish Clerk.

Shropshire Councillor S. Jones.

Lt. M. McArdle RN (RAF Shawbury).

**17/86 Apologies.**

There were no apologies.

**17/87 Declaration of Personal or Prejudicial Interests.**

There were no interests declared.

**17/88 Minutes of Meeting held on August 8<sup>th</sup>. 2017.**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**17/89 Matters Arising.**

**(a) Highways (17/74(bi)).**

No report of any completed action regarding the issues raised at the last meeting.

**(b) Lamp post Poppies (17/82).**

Members considered a report from Shropshire Council's Highways Department and a report from the Clerk and it was decided not to take part in the project this year.

**(c) Moat Gate (17/69(e)).**

Mr. M. Watney (Balfours) had confirmed that the gate belonged to the Church and was within the area leased by the Council, which meant that the Council was responsible for its upkeep.

Contact had been made with Mr. P. Brown, who had met with the Vice Chairman and had quoted £583.00 for the work needed. This was accepted by Members.

**(d) Car Park fencing (17/69(iv)).**

Mr. Luke Wilson had completed the removal and re-instatement of the four posts.

**(e) Sponsorship (17/83).**

Clerk confirmed that all four companies had now renewed their sponsorship for a further year. It was agreed that a letter of thanks should be sent to each of the companies.

**(f) Community Led Plan (17/80)**

It was noted that Shropshire Council and SALC had organised a training event to advise on methods of up-dating the plans. Four Members and the Clerk would be attending the session. A report would be made at the next meeting when future action could be decided.

(g) Waste Collection (17/69(ciii))

Victoria Doran (Shropshire Council) had confirmed that she would arrange for the bins to be emptied more frequently.

(h) External Audit

The Clerk reported that he had received a copy of the external auditor's report which had not raised any issues regarding the accounts or management of the Council. The auditor had commented on the statement regarding the value of assets and this had been adjusted.

(i) CCTV Protocol:

Councillor Paul Sharp had produced a new protocol for the Council's CCTV camera and recording unit and this was adopted as Council policy after a slight legal amendment, which he agreed to carry out. He was thanked for the detailed work he had undertaken.

**17/90 Correspondence**

Members considered and where appropriate responded to correspondence received since the last meeting.

Details attached.

**17/91 Accounts for Payment.**

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (September)	£561.90
Mr. J. Wilson	Expenses (August)	£45.88
	Office rent (April –September incl.)	£225.00
Inland Revenue	PAYE (Sept.)	£143.48
Mr. R. Bailey	Maintenance (Aug.)	£250.00
Mr. T. Creber	Litter collection (Aug.)	£310.00
Mr. L. Wilson	Play Area grass cutting etc. (Aug)	£167.00
Graphic Office Systems	Photocopier contract	£180.00
EON	Streetlight repairs (8, 12, 13, Church Close)	£212.02
EON	Streetlight repair (16, Church Close)	£130.69
Mazars	External audit	£390.00

**17/92 Financial Statement.**

A financial statement was tabled and approved.

**17/93 Mid-Year Statement of Accounts (2017 -2018).**

The Clerk tabled a detailed statement which was considered and adopted by Members.

**17/94 Parish Street Lights.**

Members considered reports received from Shropshire Council, EON and Cllr Adrian Brown clarifying responsibility and identifying the remedial work required following the latest detailed inspection. The cost of carrying out the necessary repairs identified by EON would amount to £3,325.00 but Councillor Brown had identified another light that probably needed to be replaced because of a damaged column.

*Clerk was asked to discuss the report with Garry Johnson at EON, confirm all the details and place an order. A sum of £5,000.00 was allocated for the work.*

**17/95 Smartwater Project.**

Clerk reported that Rachael Oakley (Smartwater) had informed him that the Police were meeting with senior staff at the RAF station to discuss the project and seeking their support. The cost of providing the service would be £8.90 per household. He had calculated that, including the outlying villages, there was a total of 1,030 properties. There were 67 RAF properties in McKinley Way and Dawsons Rough and 96 social Housing properties (based on a survey carried out by the police last year).

This mean that the Council were responsible for 963 properties and Rachael had recommended working on a take up of 80%, which indicated a cost to the Council of £6,850. The police had previously offered a grant of £2,000.00 and Rachel was investigating if that was still available.

Councillors A. G. Foster & B. Lyon agreed to join a committee to discuss this project in more detail.

**17/96 Exchange of Information:**(a) Agenda Items for next meeting:

1. Youth Budget.
2. Street Name Signs.
3. The Green, Hazeldine Crescent.
4. Moat Maintenance working party.

(b) The following items of concern were reported:(i) Highways:

1. Wayside Cottage (Black & White Cottage on the A53 opposite garage) – they have to keep a supply of sand bags to stop water running from the A53 into their property every time it rains. Some adjustment needed to prevent this.
2. Complaints about a very large Leylandii Tree causing an obstruction at the junction of Pinewood Road and Cedar Avenue.
3. Footpaths becoming overgrown and need siding up at the following locations – Mytton Estate to Edgebolton; along Wytheford Road up to Fox and Hounds and from Wytheford Road up into the village.
4. Dangerous section of roadway verge by the chicken farm on the Wytheford Road.

(ii) Street Lighting:

No report made.

(iii) Other:(a) Planned Activities:

Grinshill Dog's Trust – annual show and car boot sale - September 10<sup>th</sup>.

Youth Skate boarding event – Sunday October 8<sup>th</sup>.

(b) War Graves:

Councillor Mrs. Jill Manley reported that there were four neglected graves in the Church Yard of World War 1 soldiers and wondered if the War Graves Commission were aware of their existence and if so whether they would arrange for renovation work to be carried out.

*Clerk to contact the War Graves Commission.*

(c) Local 'Facebook'

Councillor Mrs. Manley stated that this was a medium used extensively by local people to exchange information and wondered if the Council should use it too.

*After discussion it was decided that a simple statement stating that concerns or relevant information could be brought to a Council Meeting or emailed to the Parish Clerk when suitable action would always be considered.*

(d) Overgrown/Untidy Areas:

The following were areas of concern:

Church Close – area of grassland.

In front of the all the shops.

Site of proposed new Co-op shop.

*It was noted that all the areas were privately owned but attempts would be made to see if some action could be taken to have them tidied up.*

(e) Traffic Concerns:

Reports and complaints had been received about speeding traffic, especially motor cycles, using Wytheford Road and the action of a number of police cars driving quickly and overtaking dangerously on the A53 in the direction of Edgebolton.

*Clerk to raise the concerns with Sgt. Greenaway, seeking information about the police activity and possible speed controls on Wytheford Road.*

(f) Vote of Thanks:

The Vice Chairman proposed a vote of thanks for Councillor Adrian Brown for the detailed work he had carried out with regard to the up-grading of the Parish street lights and statistics on local crime reports. This was supported by all Members.

**17/97 Reports From:****(a) Police:**

Incidents recorded in June:

Anti-Social Behaviour - 3 (Glebelands -2 Playing Field -1)

Theft – 1 (Car Park) No suspect identified.

Criminal Damage – 1 (Mytton Road) No suspect identified.

Violence/Sexual Offence – 2 (Muckleton Lane - 1 unable to prosecute; Millbrook Drive -1 awaiting Court outcome).

Councillor Adrian Brown had carried out a detailed assessment of crime incidents recorded over the past five years. This had been forwarded to Members and was considered and discussed. It was agreed that it should form the basis of future discussions and actions particularly the need to try and identify more clearly the incidents of anti-social behaviour.

**(b) RAF Shawbury.**

No report tabled.

**(c) Shropshire Council.**

Shropshire Councillor S. Jones reminded Members of the need to respond to the car parking survey being carried out.

**17/98 Planning.**A. The following applications had been received and were considered:

1. Meres & Mosses Housing Association – mixed residential development of 20 houses on land adjacent to Shawbury Medical Practice.

*The application was discussed in detail and whilst accepting that there was a need for the type of housing being proposed, there were concerns expressed at the identified location and issues related to the application.*

*It was proposed that the Council should object to the application, this was seconded and was approved by seven votes to four.*

2. Coldersitch Cottage, Butlers Bank – single storey extension, etc.

*No objection raised.*

3. 118/119, Church Street – change of use from office accommodation to residential.

*No objections raised to the revised application.*

B. The following applications had been approved by Shropshire Council:

Four Winds, The Green, Shawbury – replacement dwelling, etc.

55, Bridgeway – single storey extension and conversion of garage to living accommodation.

**17/99 Committee/Meeting Reports.**

No reports tabled.

**17/100 Moat Paths.**

Clerk reported that he had received reports from Councillor Adrian Brown and Richard Bailey indicating that the Moat paths and part of the Glebe pathway would soon be in need of some top dressing. Richard felt that it would not be required until 2018 but the work would need to be carried out by a contractor. It was agreed to 'ring fence' a £4,000 budget for this work; advise Richard of the decision and ask him to let the Clerk know when the work needed to be done.

**17/101 Press Matters.**

Publish details of the updated CCTV camera in the Newsletter.

**17/102 Date and time of next meeting.**

The next meeting will be on October 10<sup>th</sup>. 2017 at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed: S. McIntosh (Chairman)      Date: October 10<sup>th</sup> 2017**

**Correspondence received and considered:**

Dianne Dorrell – Future Fit press release.  
 Dianne Dorrell – Community Led Plans.  
 Russ Currie – defibrillator.  
 Michael Watney – Moat Gate.  
 E.M. North East – litter bins.  
 Various – lamp post poppies.  
 Simon Wright (C.E.O Shrewsbury and Telford Hospital Trust) – media statement.  
 Adrian Brown - street light review.  
 Karen Townend – re. Co-op planning application.  
 Jason Hughes – Shropshire Council street lights.  
 Simon Jones – dog attack.  
 Adrian Brown – street light situation.  
 Shropshire Council - consultation meeting on draft parking policy.  
 Gavin Hogarth DAAT August Newsletter.  
 Dianne Dorrell – Newsletter (August 17<sup>th</sup>).  
 Garry Johnson (EON) Streetlight review.  
 Shropshire Council – Forum Meeting report.  
 SaHT – Academy Details.  
 Midwife Led Service Review.  
 TC Haulage – re planning application in Poynton Road.  
 Dianne Dorrell – Council Case studies.  
 VCSA - Assembly seeking new volunteer members.  
 NHS – choice of Health apps.  
 Dianne Dorrell – Bulletin 25<sup>th</sup>. August.  
 Michael Jones – dog attack.  
 Russ Currie – defibrillator checks.  
 Gail Power – Neurology is a Hot Topic.  
 P.C. Dave Carpenter – Integrated Management Project.